KONICA MINOLTA

RETHINK MANAGED PRINT
COST-EFFECTIVE, SECURE, RELIABLE

ARE YOU GETTING THE BEST FROM YOUR PRINTERS?

Schools can't get away from printing and copying documents such as timetables, teaching aids, notices, letters and more. But some schools want to do it better. Yours will be among them, if you've ever asked yourself questions like these:

- Are we printing and copying more than we need do?
- Do we know how much we spend on printing and copying? Might there be scope to make savings?
- Do we print things in colour that could be done in black and white?
- Is our printing, scanning and copying GDPR compliant?
- Are sensitive or confidential documents sometimes left lying in printer trays?
- Do we want to do our bit for the environment by wasting less paper and toner?

HERE TO HELP: OUR MANAGED PRINT SERVICES

A managed print solution enables your school to:

- Control and cut the cost of printing and copying
- Use your printers more efficiently
- Improve protection for sensitive information
- Reduce print volumes and print-related waste

4
STEPS TO BETTER PRINTING

1

ASSESS

We'll assess your current printers to understand whether you have the right number and type of devices for your school.

2

DISCUSS

We'll discuss our proposals with you and show you how and where you can make savings and other improvements.
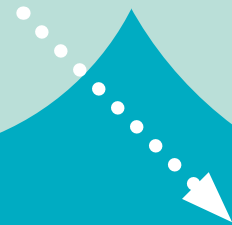
3

INSTALL

We'll put software on the printers that:
- provides you with stats like number of pages being printed
- enables you to set print and copy rules (for example: default to black and white)
- requires users to be present at the printer and identify themselves (by entering a code, for instance) before their document prints
- lets us know if a device needs toner (so that we can deliver it) or attention (so that we can fix it)

If you need any new devices, we'll install them and put them onto a network so they're easy for everyone to use.

4

TRAINING

We'll provide any training you and your staff need, so everyone who needs to knows exactly how to print, copy and scan. Training is available throughout your contract should you need to train new staff who join your school. Our training will ensure you get the most out of your solution..

BENEFITS OF OUR MANAGED PRINT SERVICES

SAVE MONEY

You'll gain insight into how much your school prints and copies, the split between colour and black-and-white printing, and whether documents are printed single- or double-sided. With that information to hand — combined with guidance from us and our simple per-page pricing model — you'll be able to set rules to help your school reduce its print costs.

LOWER YOUR ENVIRONMENTAL FOOTPRINT

If users have to identify themselves before their documents print, you'll find your school soon starts to cut back on wasted paper and toner. Switching to double-sided printing wherever you can will also help you use less paper.

INCREASE COMPLIANCE

By ensuring that documents don't print until users identify themselves at the printer, you'll reduce the risk of confidential information and personal data falling into the wrong hands. This will support your compliance with data protection regulations such as the EU GDPR.

USE PRINTERS MORE EFFICIENTLY

You'll be able to see how much each device is used, and make adjustments to spread the load. We'll also have remote access so that we can keep on top of toner deliveries (so you never run out) and device maintenance (to reduce the chance of problems developing).

INCREASE AGILITY AND PRODUCTIVITY

You'll be able to give people the freedom to print from any printer. So even if the one they usually use is unavailable, they can still print their documents at another. It's also easy to allow people to print from mobile devices, if that's part of your strategy.

READY TO KNOW MORE?

If our Managed Print Services sound like just what your school needs, let's have a chat.

Contact our Dedicated School Team for more details, they're here to help:

e: schoolsteam@konicaminolta.co.uk

t: 0203 955 5586